



*"Always working for a safer and healthier Skagit County"*

# Skagit County Board of Health Population Health Trust

*Kenneth A. Dahlstedt, Chair*

*Lisa Janicki, Commissioner*

*Ron Wesen, Commissioner*

## NOTES: Population Health Trust Steering Committee #2

---

**03/18/2015** 1:00-2:30 pm

---

### Commissioner's Building- Copper Room

**Members Present:** David Jefferson, Jennifer Johnson, Mark Raaka, Bev Keyes, Debra Lancaster, Bill Henkel, Connie Davis, Carol Hawk, Liz Mcnett-Crowl, Bob Hicks

**Absent:** Lisa Janicki, Kari Ranten

**Staff Present:** Mel Pedrosa, Leslie Goff

---

### Introduction and Review Agenda

David Jefferson called the meeting to order and reviewed the agenda, and previous meeting minutes.

### Report Plans

David reported that he has been talking and meeting with Public Health people from Snohomish, Island, and Whatcom counties to explore a common set of data to use for the community health needs assessment. The Committee explored the idea of conducting a new community needs assessment versus collecting goals and strategies from existing agency plans. Concern was voiced about utilizing the already collected data via other organizations or agencies, because it might not fit the objective of a community wide assessment. The Group agrees that the advantage of a county-wide assessment is how it will likely activate community members, as well as, attain important baseline information that has not yet been uniformly collected. The group deliberated about a strategy to integrate quantitative/qualitative information. The predominant idea is to collect Quality of Life information (qualitative) through a community wide survey and then provide those results to the folks who will be doing the data carousels (qualitative). At the same time, the Trust members will conduct and complete the Forces of Change assessment and fold that information into the data carousel event. The process would be; 1), ask the community to respond to the QOL survey, 2), do the carousel, and 3), present the results back to the community for their opinion.

The data carousel will involve Trust members and other key community participants capable of understanding data. This group will come together for a one-day data retreat to explore all the assessment information and provide their informed opinion about the information. This will likely be done close to August.

### Assessment Process

David committed to finding out how much Snohomish would charge to provide a data report and how long would it take to get the information. Committee members voiced the need for an epidemiologist and if this should be a county employee or contracted person. David suggested we could meet our 2015 objectives if we

used collaborative resources to purchase our quantitative data set, but once we start refining the process, we will likely need additional help. Tabled for deliberation and research and will continue to talk about this as a potential need.

The group agrees that we should utilize questions and ideas from other organization/surveys, and a third party assessment should be considered as well. The Committee agrees that after the carousel, the priorities should be narrowed down to 3-5 select areas and presented to the community for input.

### **Data Collection**

The group agrees that a survey is necessary. Offering it online would cut the time-frame down considerably. Once the assessment ideas are presented to the Trust, it's likely what we will need to form a Quality of Life Survey Team that can help complete this task.

### **Budget**

David presented a ballpark figure of 12,000-15,000 to do the assessment. We raised the question, "can we get funding from Trust member and/or staff contributions?" Tabled for deliberation and research within member organizations.

The group agrees that we should take the budget issues to the larger group.

### **Review of upcoming PHT Agenda Items**

- Next PHT Meeting on 04/09/2015
- Present a more detailed Budget
- Present a thorough assessment plan for consideration
- Propose starting a QOF Survey Team
- Report on availability/timeline from Snohomish
- Report on the Charter
- Consider starting the Forces of Change with the Trust committee

Next PHT Steering Committee Meeting on 04/15/2015